

CESL TERM 171 BREAK and/or TRAVEL REQUEST FORM

CESL ID: _____

LAST NAME: _____ FIRST NAME: _____

Please read and check each that applies to you, then sign and date below:

- I am requesting an Authorized Annual Break for **Term 174 (June 12 – August 4, 2017)**.
- I understand that I will be responsible for securing my own health insurance during this break.
 - I understand that I may not take another annual break unless I complete an additional four terms in CESL or meet requirements to be released to full time university enrollment and provide document of this to CESL.
- I am also traveling outside of the U.S. and understand that the acceptable dates of travel are anytime between **May 11, 2017 and August 22, 2017.***
- I understand that when I enter the U.S. I **must** have:
 - An unexpired Form I-20
 - A passport valid for at least 6 months into the future
 - A valid student visaCESL also recommends that you carry
 - Your scholarship/funding documentation or a current bank statement.
 - A copy of your most recent Transcript (pdf on your phone is fine).
 - Registration Confirmation letter from CESL (Jennifer will give this to you)
 - I understand that I must submit an updated I-94 (available at www.cbp.gov/i94) for myself and my dependents (if applicable) to the CESL main office when I return to the U.S.

I understand the above points and I plan to return to CESL for **Term 175** by the start of classes on **Wednesday, August 23, 2017**.

Student Signature

Date

**If you are requesting a signature for travel it is possible that you may be asked to leave your I-20 for Jennifer to sign. She will do so as soon as possible. You will be emailed you when it is ready to pick up.*

FOR CESL OFFICE STAFF USE ONLY:

Advisor Name: _____ Date: _____

Notes _____

